

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 21, 2025

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on January 6, 2025 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No.2025 – 3 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$149,737.64”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 - 4 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$275,789.90”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 5, “A Resolution of the Landis Sewerage Authority authorizing an alternate method contract for Solicitor and legal services with Gruccio, Pepper, DeSanto & Ruth PA for the period February 5, 2025, through February 2, 2026...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 6, “A Resolution of the Landis Sewerage Authority authorizing a contract for an Employee Assistance Program for substance abuse and personal matters with Southwest Council, Inc...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “Yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 7, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to award a contract to Final Touch Contracting LLC in the amount of \$121,850 for asphalt restoration throughout the City of Vineland and on Landis Sewerage Authority properties...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that on January 8th, we had a force main break at the intersection of Mill and Garden. We received the call around 3:30 p.m. The sewage was coming out at the Northwest curb line which is around 30 feet from our main. With the intersection being recently paved, it was not easy to pinpoint where the actual leak was. We were fortunate to find it on the second try right next to the storm drain manhole that was installed in the recent intersection upgrade. We were able to repair and turn on the force main by around 7:30 a.m. Thursday morning. Perna Finnigan’s crew remained on the job site until mid-day paving the intersection.

As a result of this incident, I would like to look into directional drilling and replacing the force main in the intersections at lease 250 feet from the center of the intersection in both directions at Garden and Mill and Oak and Mill just to prevent closing an intersection for future repairs.

Authority Engineer:

Tyler Seifrit reported that LSA attended a meeting with Mott MacDonald and an operator of two existing Newterra plants in regard to the Downe Township plant. Several changes have occurred since our last meeting and were reviewed, although some major items are still outstanding.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

At our last meeting I mentioned there was a problem with our No. 1 screw pump at the headworks. After looking into it further for what was broken and needs to be repaired, we determined the screw itself would not have to be replaced.

The manufacturer's warranty was checked and it's only one year against factory defects. I spoke with their service manager, and we are going to need an upper and lower bearing assembly and a flex coupling at a cost of around \$50,000. We are going to have one of their service personnel on site to oversee the repair. The process involves having a crane remove the screw. The alignment of the installation is critical. LSA staff will be doing all of the work while their service person is here. He will check our three other screw pumps and give our staff instructions on proper maintenance and trouble shooting.

Budget/Finance:

Yarilee Miranda reported that income is \$768,142 or 6.2% over budget and expenses are \$34,279 or .3% over budget. Accounts receivables decreased \$402,777.

Human Resources:

Anthony stated that we have offered a position to a very good candidate for the truck driver position at the ag site. He passed his physical and after we receive the clean drug test, he will start early February.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Miranda and seconded by Headley that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary