

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
March 3, 2025

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Headley, Angelo and Reuben were present. Miranda was absent.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant
	Raymond Torres	Office Coordinator

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on February 18, 2025, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Angelo and Reuben voted “yes”. Headley abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No.2025 – 22 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$110,200.45”, be adopted. Roll call: Barse, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 - 23 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$443,590.98”, be adopted. Roll call: Barse, Headley, Angelo and Reuben voted “yes”.

It was moved by Angelo and seconded by Headley that Resolution No. 2025 – 24, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to enter into an Interlocal Services Agreement with Cumberland County Improvement Authority...” be adopted. Roll call: Headley, Angelo and Reuben voted “yes”. Barse abstained.

Reports:

Executive Director

Anthony Tobolski reported that we are past the environmental review state with the I-Bank loan/grant in regard to the Little Robin Pump Station. We are just waiting for the DEP to sign off and we can go out to bid.

The Suburban team thinks we will have what we need by the end of this week and we will be able to go out to bid by the second week of March and have our bid opening the second week of April. Suburban emailed me a contract to sign for their work in all of this which I forwarded to Chris Langhart for his review. We are starting to get our list together of wants and needs so we can start next year’s loan, which is July 1st.

Authority Engineer:

Tyler Seifrit reported that LSA crews removed the screw pump 1A last Thursday with the assistance of Lakeside’s representative. The removal went smoothly, and it is now setting alongside the headworks until the replacement parts arrive. No immediate cause of failure was determined during the rep’s inspection.

During Lakeside’s visit, we received several recommendations including inspecting all 3 remaining upper bearings for wear and send out existing grease for testing. The Lakeside rep stated that we should prepare the removed upper and lower bearings for shipment as Lakeside can further inspect at their shop for failure analysis.

Also, during the visit, we checked the remaining three pumps alignment at the coupler. They are outside of installation tolerance however, we will be receiving a report of his findings and comparison to operational tolerance.

Tyler also stated that LSA Is coordinating with Millville Senior High School and their work-based learning program. A senior student will be joining us 1 to 2 days a week for the rest of the school year and learning what it means to work at a wastewater facility.

Solicitor: No Report

Chairman:

Joe Reuben commented that he really enjoyed another great newsletter.

Issues and Correspondence: None

Committee Reports:

Engineering/Plant/Ag-Site:

Anthony stated that we are still experiencing high ammonia levels in our sludge that gets spread on the farm. We have been testing every source that goes into the digester and storage tanks, and we have concluded that the ammonia is coming from the receiving station. The ammonia level dictates how much sludge can be spread at the farm each year. I shut down the receiving indefinitely. If we don't get our ammonia levels back to normal, we won't be able to land apply over 2 million gallons of our sludge this year causing us to pay to rent a press and have dry sludge hauled to be incinerated. We're trying to avoid that.

We received a survey from the NJ Office of the State Comptroller with a series of questions for Authorities, including financial disclosure statements, employee handbooks, mission statements, insurance questions; it was a lot including payroll questions. They want our Teamster contract to basically see if we're operating properly. This will be yearly.

Budget/Finance: No Report

Human Resources:

Anthony stated that with Shift Manager Jim Hughes retiring at the end of this month, we posted the position internally. We will then have to backfill a union position after we choose our shift manager. We have three union gentlemen that are eligible for the job and will probably post for the other position right away so we can move everyone quickly.

Public Relations:

The dog testing for the Drahthaar will be coming back again this year on March 15th. They will do a field test to see if they can pass the test.

Insurance Committee:

Carol Ricci reported that we received a check for \$28,331 from Hartford Steam and Boiler as a partial payment for the repairs being done to Screw Pump No. 1 at the headworks. I have made them aware that the repair parts are custom-made so it may take a couple of months before everything is completed.

Also, the renewal questionnaire arrived from Glatfelter for the commercial liability renewal which is July 1st. It will be followed by the Public Officials application and

Cyber Liability app. We are also due for pollution liability this July which is a three-year term policy.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:10 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Headley that the meeting be adjourned. Roll call: Barse, Headley, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

ALAN R. ANGELO, Assistant Secretary